

Agreement for Youth Opioid Response Grant

Success Coach Services

This agreement, (“Agreement”) is made and entered into on the ___ day of April 2023 between Bethany Brewer, an individual (“Ms. Brewer”) and the City of Fort Bragg (“City”).

Terms of Agreement

1. Term:

For a period of 14 months, and subject to the terms of this Agreement, Ms. Brewer shall coordinate and provide youth mentoring services in groups and individual settings in accordance with the parameters of the Youth Opioid Response (“YOR”) grant (“Grant”) awarded to the City of Fort Bragg Police Department. City shall have the right to terminate this agreement at any time upon 30 days written notice or immediately upon written notice to Ms. Brewer that the Grant has been terminated.

2. Duties of the Parties:

- a. Ms. Brewer will maintain a current California Driver’s License and vehicle insurance.
- b. Ms. Brewer will maintain all records, if any, in a safe and confidential manner.
- c. Ms. Brewer will hold youth advisory board meetings that will include at minimum one meeting per month for two different groups. Ms. Brewer will provide public presentations on issues related to substance use disorders (SUD) upon request. Ms. Brewer’s primary duties as a Success Coach will be to regularly meet with youth clients in order to assist with their success in receiving substance use disorder treatment (SUDT). This may include transporting youth to appointments, meeting with youth in their homes and at school. Ms. Brewer may additionally be required to meet with clients who are incarcerated in County Jail and at Juvenile Hall. While there is no set number of times that Ms. Brewer will be required to meet with clients, a general expectation will be twice weekly, however more visits may be necessary. These visits are expected to be conducted when they are most effective including weekends and evenings. On a bi-weekly basis, Ms. Brewer will submit all required reports including data related to grant deliverables and a detailed activity log. Ms. Brewer will also meeting the Care Response Unit bi-weekly to discuss client treatment plans and progress.
- d. Ms. Brewer shall indemnify the City for all claims arising out of her performance of this Agreement.
- e. Ms. Brewer may be tasked with youth outings and will be responsible for chaperoning youth during those outings.
- f. Ms. Brewer will provide receipts and expense tracking to FBPD for all approved costs.

- g. Ms. Brewer will be allowed to drive City-owned vehicles at the discretion of the Chief of Police. Ms. Brewer will maintain General Liability and vehicle insurance as part of this agreement.
- h. Ms. Brewer will maintain the confidentiality of all information received in the performance of this Agreement.
- i. The City of Fort Bragg will reimburse Ms. Brewer \$50.00 per hour for an amount not to exceed One Hundred Forty Thousand Five Hundred Forty-Four Dollars (\$140,544.00). Ms. Brewer will submit a monthly invoice to the Fort Bragg Chief of Police within 10 days of the end of each month.

Peggy Ducey
City of Fort Bragg Manager

Date

Ms. Bethany Brewer

Date